

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

April 8, 2015

- Call to Order

President Morris called the meeting to order at 6:02 p.m.

- Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Arlin Riggi, Secretary (Excused)
Frank Serafini, Treasurer
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Carol Thompson, Administrative Assistant
Mike Schuppe, Deputy Fire Chief	Chris Woolley, Battalion Chief
Kris Krengel, Fire Marshal	Jeff Jacobucci, Retiree
Michelle Ferguson, District Legal Counsel	Gerard Lutz, Battalion Chief
Rita Saunders, Finance Manager	

- Presentations

None

- Call for Changes to the Agenda

MOTION: Vice President Gerhardt made a motion to approve the agenda as presented.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Public Comment

None

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending February 28, 2015
2. Approval of March 2015 accounts payable checks
GF check numbers 28515 to 25878 and ACH AFLAC, Local 4477 and Anthem
HW check numbers 364 to 370 and
check numbers 1771 to 1776 and ACH Anthem premiums, Allegiance Cobra Services, and
on-going Flexible Spending Account
CD check numbers 26280 to 26282

Total March 2015 expenditures: \$539,730

RECORD OF PROCEEDINGS

3. Approval of March 11, 2015 Board Meeting Minutes
Approval of March 25, 2015 Special Meeting Minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

1. Firefighter Plaza is now complete as designed. Dedication will take place on Saturday, May 16th at 9:00a.m. Retirees are still selling bricks. Retirees initially stated that they will refund the District for some initial costs, but to date the District has not received any funds.
2. The District will be a sponsor again this year at the Brighton Chamber Golf Tournament scheduled for May 29, 2015.
3. On Thursday, April 9th Chief Bodane will be meeting with the architect and developer to discuss the process for moving forward on the new station construction. The District also needs to get the City of Brighton process started as well. Chief noted that originally the District would apply for an Energy and Mineral Grant in December, but after discussions with the Mayor of Lochbuie about their grant application, the Chief felt that the District should apply for a grant during the August cycle as all that is required is a concept plan, to have the land under contract, and to be able to start construction within the year. Chief will be meeting with DOLA to confirm the requirements for the August grant cycle. If the District applies in August, Staff should know in November if the District has been awarded a grant; this is perfect timing from a financing standpoint. The District could start construction in the Spring of 2016.
4. The 1984 Ford Tender 51 went out to bid and currently there are three bids.
5. Notice of Election was published in the Brighton Standard Blade on April 8th. The Resolution and Notice were also posted on the District's website.

Deputy Fire Chief:

In addition to his written report, Chief Schuppe updated the Board on the following items:

1. Firefighter/Paramedic Brent Palizzi is in his last week at the Academy. He will be back in the District on April 23rd and will start shifting on May 13th. Academy instructors and some of the crews working with the academy said he was a great asset to the District.
2. Director Gerhardt questioned why Engine 54 needed new brakes and drums. Chief Schuppe noted that the District annually budgets for brakes and new tires for the tower and trucks.
3. The Board also asked whether Deputy Chief Schuppe's vehicle needs to be replaced, and does it need to be striped and have light bars added? Director Gerhardt and Chief Bodane noted that it's not really necessary to have this added equipment. However, there is a safety and liability issue to consider if the vehicle is involved in an accident. It was asked if there is an NFPA standard that the District needs to follow. Questions were raised about liability in such a scenario. Attorney Ferguson noted that it is generally best to follow the best practice within the industry on such matters as that will govern issues relating to reasonableness. She also noted that the District has government immunity from certain tort claims from third-parties unless the District was willful and wanton in not having appropriate equipment for the vehicle. Chief Schuppe will investigate all the options before deciding on the type of additional equipment.

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4. Engine 52 and Engine 54 sustained wind damage to their doors that occurred in December 2014.

Division Chief – Fire Marshal:

Division Chief Krengel added the following to his written report.

1. He met with Matt Roland, Chief Building Official for City of Brighton. Mr. Roland stated that the City currently has 174-175 permits for new, single-family homes in Brighton.
2. The Fire Inspector position will be posted on Thursday, April 9th.
3. Several commercial projects are in the works. The Tomahawk Annexation Agreement was approved by [the City]. However, there no final development plan is available yet.

Financial Report:

In addition to her written report, Finance Manager Saunders updated the Board on the following items:

1. The 2016 Budget process is starting.
2. Robert Feis will do present the 2014 Audit during the June meeting.

Attorneys' Report:

Attorney Ferguson updated the Board on the following items:

1. Legislative session is ongoing. One bill that has been signed by the Governor will allow motorcycles to have firefighter plates.
2. Based on issues that arose with the consolidation of Adams County Fire District in 2014, the FPPA has prepared four pieces of legislation that clarifies the process of merging two departments when they have two different pension plans, which have passed.

City of Brighton Liaison Report:

Not in attendance.

- Old Business

1. Revised Strategic Plan – Acknowledge Receipt

Directors acknowledged receipt of the Plan, and a folder was created in Dropbox so Directors will always have access to the document.

- New Business

1. Vehicle Purchase Recommendations – Ratify Approval

Deputy Chief Schuppe reviewed the vehicle purchase plan as well as his recommendation. The purchase was earmarked in the 2015 budget.

Doug Tweedy, Fleet/Facility Manager obtained information and bids for vehicles including bids from Johnson Auto Plaza and the State of Colorado Price Agreement.

The bids received were:

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2015 Chevy Colorado 4WD, Mid-sized Crew Cab Pickup Truck for the Prevention/LifeSafety Division

- Johnson Auto Plaza -\$27,497.61
- State Bid Price -\$29,210 with options to match (Dellenbach Motors)

2015 Chevy Tahoe 4WD, 5 Passenger Large Utility SUV for the Operations Division.

- Johnson Auto Plaza \$33,528.55 with police package
- State Bid Price -\$33,136 Base Model without police package or options to match. (John Elway Chevy)

Deputy Chief Schuppe noted that for the SUV, the police package provides additional options over the State bid making Johnson Auto Plaza a more competitive bid.

There are sufficient funds budgeted to complete the outfitting of both vehicles to include but not be limited to lettering, emergency lighting packages and additional equipment as needed.

MOTION: Vice President Gerhardt made a motion to approve the purchase of both vehicles through Johnson Auto Plaza as presented.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Vice President made a motion to adjourn at 6:33 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 6:33 p.m.

Don Rowe, Assistant Secretary